

Jericho Town Library
Board of Trustees Meeting
Monday, March 15, 2021 – by ZOOM

Present: Barb Adams, Tom Dowd, Lindsey Halman, Linda Porter, Beth Seniw, Jeff York, and Sue Macmillan

The meeting was called to order at 5:35 pm.

Secretary's Report: The minutes of the last meeting – February 8, 2021 - were accepted as written.

Treasurer's Report: Jeff submitted a report with the current balance of the library checkbook. He also stated that the library is currently under-budget for books and programs, and there is a check written to the Town of Jericho that has not yet been deposited. This report was accepted.

Building:

1) Water Filtration System: Tom reported that the Spafford quote has been received and it is in the \$4000. range. At this time no action will be taken due to the cost of this project.

2) Building Maintenance and Repairs: Last month a general discussion was held concerning this topic. Beth will reach out to Todd Odit to find out how much money is available to us for these projects, and his general thoughts on these repairs. Beth also noted that contactors are in high demand right now, so we need to keep that in mind.

Librarian's Report Highlights:

1) February Circulation: 564 items were checked out , there were 30 curbside orders, and 34% of Calendly appointments were booked. This is an increase in last month's numbers in all three areas.

2) March Program: Gretchen continues with the "Around the World in 2021" theme . This month patrons are "visiting" South Africa with themed book displays/reading lists, take-home craft kits, and weekly recipes. She has received many positive comments on this on-going program.

3) Children's Summer Program: The theme for this summer's program is "Tails and Tales". Gretchen is planning to collaborate with Abbey at DRML for kick-off goodie bags, craft kits, and prizes. She is hoping to host outdoor story time and other performances. (This, of course, will depend on covid summer guidelines.)

4) Donations/ Grants: Gretchen has applied for a \$200 grant from the VT Department of Libraries. Also, in anticipation of the increasing use of the JTL Seed Library, a check and application has been sent to High Mowing company.

Board Discussions:

1) Strategic Plan: Tom , Gretchen, and Jeff will represent the library on this committee along with 3 or 4 community members who have agreed to help out. Tom will send out an e-mail to the group to suggest a meeting date.

2) Town of Jericho Draft Policy for use of the Village Green: Gretchen and Beth have been asked to serve on this Town of Jericho committee.

3) Library-of-Things Collection: All Board members agreed that adding to our existing collection is very desirable. There was a discussion about what items might be purchased right away, liability issues, and where new items could be stored. Tom will send out an e-mail with suggested items and their cost for all to study. It was suggested that an initial budget of \$5000 would be appropriate.

4) Newly Elected : Erik Johnson has been elected to the Jericho Select Board. Beth will contact the Town Office to find out if he will be the JTL liason.

There being no further business, the meeting was adjourned at 6:25 pm

Respectfully Submitted,

Susan Macmillan - JTL Secretary

NEXT MEETING : MONDAY, APRIL 12TH at 5:30 PM