

Jericho Town Library
Board of Trustees Meeting
February 7, 2023

Present: Barb Adams, Linda Porter, Beth Seniw, Sue Macmillan, and Gretchen Wright – Library Director

The meeting was called to order at 5:35 pm.

Secretary's Report: The minutes of the last Board meeting (Jan. 10, 2023) were accepted as written.

Treasurer's Report: The financial report for this month had been e-mailed to Board members meeting earlier in the week, and was accepted.

Building:

1). Building Inspection: This is scheduled for Friday, Feb. 10, 2023 and Tom Dowd will be present to facilitate with general questions about the building.

2) Hot Water : This problem is fixed.

3). Fire Safety: The fire extinguishers have been inspected by Impact Fire and we are all set through 2023.

4). Phone Line: Incoming calls were occasionally not functioning during January; Consolidated Communications came to replace the box along the south side of the building. The situation is resolved.

Highlights from the Director's Report:

1) Circulation: 753 items were checked out for January, 2023.

2) Collections: The new additions to the "Library of Things" are ready to be checked out. The snowshoes in this collection were recently used and enjoyed by a local Girl Scout troop to earn their Snow Adventure badge. Most of the Oscar-nominated movies have been ordered to add to our DVD collection. And finally, Gretchen reports that the Adult Nonfiction section has been reorganized to make it more user-friendly.

3). Programs: Playgroup continues each Thursday at 10:30 and is usually well attended. "Music and Movement" with Miss Emma was held on January 11 with an enthusiastic group of kids. Story Gardeners ' storytime/book making session was held on Saturday, January 28th and it is hoped that it may happen again later

in the spring. In conclusion, from Vermont Reads, 20 take-home reader guides to “The Most Costly Journey” have been given out to patrons.

Finances:

- 1) Annual Appeal:** An anonymous annual gift of \$3000 has been donated to the library.
- 2) Amazon Smile Program:** This spring Amazon is discontinuing its Amazon Smile program, which allowed customers to select a non-profit to support with their purchases.
- 3). Miscellaneous:** Gretchen reported that she has designed new brochures for the library. They include updates with our post-Covid services/programs, Library of Things information, and instructions on how to access account and eBooks/audiobooks on Libby. She has also had new library cards made.

Board Discussions:

- 1). Fund Raising Appeal-** Barb reported that donations continue to come in, and the appeal is approximately where we had hoped it might be.
- 2). Grant Writing for ADA/renovation project:** Gretchen and Beth will start the pre-application for a grant through the “VT Community Development Program” , due Feb. 22nd. Gretchen, Beth, and Lindsey will plan to meet in the near future to complete the application, which is due April 11th.
- 3) Up-date on Director’s Salary and Benefits:** The Board reviewed the Selectboard’s salary package for the Director beginning in July. There was a general discussion about possible next steps.
- 4). Executive Session**
- 5) Bake Sale and Adopt -A-Book Sale:** This will be held at MMU on March 7th during Town Meeting and voting. Barb, Linda, and Sue met about the details of this sale.

There being no further business the meeting was adjourned at 7:40 pm.

Respectfully Submitted,

Susan Macmillan / JTL Secretary

Next meeting - Tuesday, March 14th at 5:30