

Jericho Town Library
Board of Trustees Meeting by ZOOM
February 8, 2022

Present: Barb Adams, Tom Dowd, Lindsey Halman, Linda Porter, Beth Seniw, Jeff York, Sue Macmillan, and Gretchen Wright – Library Director

The meeting was called to order at 5:35 pm.

Secretary's Report: The minutes of the January meeting were accepted as written.

Treasurer's Report: This report was accepted as delivered.

Highlights from the Director's Report:

- 1) **Circulation:** 674 items were checked out in January.
- 2) **Programs:** Storytime will continue to be on hold through February. A webinar/JTL fundraiser with Susan Morse is in the planning stages. It is called "Wild About Wilderness" and will be held in April or early May. The Summer Reading Program is also in the early stages of planning. Once again, we will collaborate with Deborah Rawson Library with a kickoff date of June 18, 2022. The statewide theme this year will be "Oceans of Possibilities".
- 3) **Craft Kits** continue to be very popular and will continue. Craft kits in January included: New Year's resolution medallions, MLK wreaths, reading log bookmarks, and National Lego Day grab bags.
- 4) **Collections:** Gretchen noted that the snow shoes recently added to the "Library-of-Things " have begun to gain in popularity among patrons.
- 5) **ARPA Grant/Makerspace Update:** Items that have arrived are: the 3D printer, 3D pens, Lego Spike Prime robotics, and a Chromebook. Gretchen has reorganized the furniture upstairs to make space for workbenches, a whiteboard, and a table. She is working on policies and guidelines for the makerspace and hopes to have it ready for the March Board meeting. Board Members suggested that time be set aside for members to try out some of this new technology.
- 6) **Virtual Adopt-A-Book:** Since Town Meeting will not be held "in person" this year due to covid, Gretchen has set up a Virtual Adopt-A- Book program on

Amazon. Patrons will be able to pick a book from our “Wish list” to donate to the library. Details will be posted on social media.

- 7) Business Cards:** New Jericho Town Library business cards with our hours, contact, and on-line resources login information are now available.

Board Discussions:

1) Strategic Plan: Tom reported that the Strategic Plan is in its’ final stages, with no additional meetings planned. He will try to have a rough draft ready sometime next week.

2). JTL Renovations/ADA : The Board agreed that the next step in this process is to develop a survey for the community. Gretchen and Lindsey will work together to develop a Google survey, and will send it to Board members to peruse.

3). Building : The Town has agreed to pay for the library siding project, which is slated to begin this Spring.

4). Summer Reading Program: There was a general discussion about hiring someone to help with the Summer Reading Program. All agreed that this has happened in the past and we would like to see this take place again. Jeff will contact the Town office about general payroll questions.

5) Annual Appeal: Barb reported on the current numbers of our fundraising campaign. Community members have responded with great generosity and we are very grateful!

There being no further business, the meeting was adjourned at 6:30 pm.

Respectfully Submitted,
Susan Macmillan/ JTL Secretary

**NEXT BOARD MEETING: TUESDAY, MARCH 8th at 5:30.
pm**