

Jericho Town Library
Board of Trustees Meeting
March 14, 2023

Present: Barb Adams, Linda Porter, Beth Seniw, Jeff York, Sue Macmillan, and Gretchen Wright- Library Director

The meeting was called to order at 5:30 pm.

Secretary's Report: The minutes of the last meeting (Feb. 7, 2023) were accepted as written.

Treasurer's Report: The financial report was accepted by the Board. Jeff stated that the town office has approved our budget request for next year. It was also noted that the library budget was amended at Town Meeting to support a full-time Director with a full benefits package.

Building:

1) Repair to the water source: Tom reported (by e-mail) that the water source from the well to the building's holding tank had a small leak. Spaffords' was contacted to repair the problem at a cost of approximately \$1,000 .

2) Front Porch exterior: The paint on the front porch has not held up to the elements and will need to be repainted this spring. There was a suggestion to try a different finish and a deeper green.

3) Maple Tree in the back of the library: A local resident has been granted permission to tap a tree and collect the sap.

4) Building Assessment: The building inspection was completed and a \$500 grant from the "Preservation Trust of Vermont" has been processed; the library should be receiving a check shortly. The Board is looking for a written report and will ask Tom about this.

Highlights from the Director's Report:

1) Last Day: Gretchen's last day will be April 1, 2023. The Board expressed gratitude for the wonderful job she has done, and wish her well. She will be greatly missed.

2) Circulation: 552 items were checked out during February, 2023.

3) Collections: The last order from Phoenix has just arrived, and there were several books purchased for the library at the Town Meeting Bake/Book sale.

4) Programs: Gretchen reported that the regular Thursday morning playgroup continues each week. “Music and Movement with Miss Emma” will take place March 15th and the 29th. And finally on March 23rd there will be a special outdoor playgroup led by Four Winds Nature Institute , a nonprofit outdoor education organization.

5) Summer Programs: Gretchen has applied to the VT Dept. of Libraries for the \$300 summer reading grant.

6) Miscellaneous Administrative Notes: Gretchen is working on the Needs Assessment for the VT Dept. of Libraries capital project and has included her notes from the initial webinar in this month’s Director’s Report. She has begun work on a transition document to help the next director settle in and has also offered to assist in the future to make this change as smooth as possible.

Board Discussions:

1) Grant Opportunities: Gretchen reviewed two grant opportunities from the federal government that will be funneled through the Vt. Dept. of Libraries. The Needs Assessment application is due by March 31^s and she will complete it. She encouraged members to sign up for the DOL listserv to keep up-dated about these grants.

2) Proposal from Chuck Lacy: Beth and Barb outlined a library proposal from Chuck Lacy, a member of the local School Board. After discussion, members decided that this is not the direction we would currently like to move as it does not align with our Mission statement. Beth agreed to communicate this to Mr. Lacy.

3) Principal Spokesperson: Jeff agreed to represent the library Board with respect to all communication with the Jericho Select Board and Town Office.

4). Bake/Book Sale: Barb reported on this fundraiser at Town Meeting. It was very successful.

Executive Session

There being no further business, the meeting was adjourned at 7 pm.

Respectfully Submitted,
Susan Macmillan/. JTL Secretary

Next meeting: Tuesday, April 11th at 5:30