

Jericho Town Library
Board of Trustees Meeting
January 10, 2023

Present: Barb Adams, Tom Dowd, Lindsey Halman, Sue Macmillan, Linda Porter, Beth Seniw, Jeff York, and Gretchen Wright-Library Director

The meeting was called to order at 5:35 pm.

Secretary's Report: The minutes of the last Board meeting (Dec. 13, 2022) were accepted as written.

Treasurer's Report: Jeff had just e-mailed the financial statements for the month and he reported on the status of the checkbook. He also mentioned that our software is an old version, and he would like to up-date it. The Board voted in favor of this .

Building:

1) Building Inspection: Tom reported that the Structural Engineer who will do the inspection is in need of additional information from the 2014 report by "VT Integrated Architecture". Beth found the file and has e-mailed it to them. Beth, Lindsey ,and Tom will check in to make sure the correct information has been received.

2). Hot Water: The library is still without hot water. Maheux Heating has been contacted and it is hoped this issue will be resolved this week.

3). Additional Outside Lighting: Solar lighting has been ordered to provide increased safety for the front of the building at night.

4) Up-date on siding project: Gretchen reminded the Board that there are still some areas that were primed, but not yet painted on the west side of the building. This will need to be looked at again with the contractor in the spring.

Highlights from the Director's Report:

1). Circulation: 637 items were checked out last month.

2). Programs: Playgroup continues each Thursday at 10:30. Miss Emma's " Music and Movement" was held on December 14th and will happen again on January 18th. The "Sled Dogs Meet-and-Greet" program was held on January 7th, with around 250 attendees and lots of enthusiasm all around! This was such a "hit" that it may become an annual event! And finally, on Saturday , January 28th Zoe Bernstein , an MMU junior, will

present a writing program . She will be leading kids through a process of creating a simple picture book.

3). Up-date on Director's Salary: The Selectboard will be hosting public comments on the proposed FY24 Capital Budget on Thursday, January 19, 2023 at 5:30 pm. This should give the Board some idea of the proposed salary for JTL's Library Director. Beth agreed to e-mail the Board with any information she receives.

4). Technology: The library printer has been serviced.

Board Discussions:

1). Fund Raising Appeal: Donations continue to come in, and Barb reported that the fund raiser is approximately where we had hoped it might be.

2). Grant Writing for ADA/renovation project: Lindsey suggested that the library apply for a grant through the "VT Community Development Program". The pre-application is due Feb. 22nd and the application is due April 11th. The Board agreed to devote some of our February meeting to this process and Lindsey e-mailed the application to all Board members to read before this meeting.

3). Bake Sale and Adopt-A-Book Sale: Town meeting is scheduled for Tuesday, March 7th and will be in-person this year. The Board decided to move forward with the JTL Bake and Adopt-a-Book Sale. Barb, Linda, and Sue expressed interest in helping out with this and Gretchen will be assisting on that day with books.

There being no further business the meeting was adjourned at 6:40 pm.

Respectfully Submitted,

Susan Macmillan/ JTL Secretary

Next meeting scheduled for ----

Tuesday, February 7th at 5:30 pm