

Jericho Town Library
Board of Trustees
Tuesday, November 8, 2022

Present: Barb Adams, Lindsey Halman, Sue Macmillan, Linda Porter, Jeff York, and Gretchen Wright-Library Director

The meeting was called to order at 5:40 pm.

Secretary's Report: The minutes of the last Board meeting (Oct. 11, 2022) were accepted as written.

Treasurer's Report: Jeff presented the '23-'24 JTL budget. There were a few minor additions, and it was unanimously accepted. He will send it to the Town office next week.

Building:

1) Winter Preparation: Gretchen is in need of a bucket of Ice Melter for the steps and front walkway. Also, the windows need to be double-checked to ensure the storm windows are all set.

2). Heat Pumps: There was a lengthy discussion about purchasing heat pumps for the building. Jeff reviewed the estimates he has received, as well as annual savings we might gain. He also explained to all present how heat pumps work, and a general tutorial about them. All members voted unanimously to move ahead with this. Jeff will present this to the Selectboard at next week's meeting, and ask for financial support from the Town.

3) Future Library Renovations/ ARPA Money Expenditure: Lindsey will reach out to Andrea Murry of Vermont Integrated Architects to have a general discussion of the building plans done in 2014.

4) Building Inspection: Tom is working on finding a Building Inspector to do an assessment of the library.

Highlights from the Director's Report:

- 1) **Circulation:** There were 631 items checked out in October.
- 2) **Collections:** All Red Clover, Golden Dome, and Green Mountain nominees are in. Also, the Early Reader project has been completed and missing series books have been filled.
- 3) **Programs:** Playgroup is now held on Thursdays at 10:30. Miss Emma's "Music and Movement" group is scheduled for Wednesdays on November 9, November 30th, and December 14th at 10:30. Halloween programs were a big hit with storytime and over 200 trick-or-treaters participated this year. There is already mention of expanding this for next year.
- 4) **Fundraising:** The Annual appeal mailing is set to go out next week.
- 5) **November Holiday Hours Update:** Veteran's Day - closed

Thanksgiving week:

Tuesday, Nov. 22nd - closing early at 4pm.

Wednesday, Nov. 23rd - open - regular hours

Thursday and Friday- Nov. 24th and 25th - closed

Saturday, Nov. 26th - open - regular hours

Board Discussions:

1) **Food Bin for Food Shelf:** There was a discussion about collecting food for the local food shelf. Unfortunately, the Board had to decide against this because of the mice problem in the building. Perhaps we could collect coats and other winter gear to distribute in lieu of this.

2) **Christmas Tree Lighting:** This is scheduled for Sunday, December 4th. The Community Center is working together with us, and Gretchen has found a library patron to assist. There is still a need for extra help.

The Board went into Executive Session

There being no further business the meeting was adjourned at 7:20.

Respectfully Submitted,

Susan Macmillan / JTL Secretary

Next meeting scheduled for -----

Tuesday, December 13th at 5:30 pm

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